

**FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT
ANNUAL NOTICE**

The Dike-New Hartford Community School District has adopted a policy designed to assure parents and students the full implementation, protection and enjoyment of their rights under the Family Educational Rights and Privacy Act of 1974.

Parents of students under age 18 and students over age 18 may exercise the opportunity to review educational records of the students, to obtain copies of the records at a reasonable cost, to write a response to material in the record, to challenge the content of the record on grounds of inappropriateness, inaccuracy, or an invasion of privacy, and to have the records explained.

This law also requires the school district to designate as "directory information" any personally identifiable information taken from a student's educational records prior to making such information available to the public. The school district has designated the following information as directory information: your student's name, address and telephone number; date and place of birth; major field of study; participation in officially recognized activities and sports; weight and height of members of athletic teams; dates of attendance; degrees and awards received; and the most recent previous educational institution attended by the student. The district routinely releases the names, addresses, and phone numbers of secondary students to military recruiters unless parents opt out.

You have the right to refuse the designation of any or all of the categories of personally identifiable information as directory information with respect to your student provided that you notify the school district in writing not later than September 15 of each school year. **If you desire to make such a refusal, please complete and return this notice.**

Educational records are maintained and accessed under U.S. Dept. of Education regulations, Sec.99.64. Parents may file an appeal with the U.S. Dept. of Education concerning failures of the institution to comply with the requirements of this act. A copy of the policy adopted under Section 99.64 may be obtained at the office of the Superintendent of Schools at 330 Main St., Dike, IA.

DIKE-NEW HARTFORD COMMUNITY SCHOOL DISTRICT

**PARENTAL DIRECTIONS TO WITHHOLD STUDENT/DIRECTORY
INFORMATION FOR EDUCATION PURPOSES**

Please check all that apply:

- I am requesting directory information on my child(ren) to be withheld.**
- I am requesting that my child(ren) not be named or their picture published on the school district web site or newspaper (team or group pictures excepted).**
- I am requesting that my high school child(ren)'s name, address, and telephone number NOT be released to military recruiters.**

Student(s) Name(s): _____

School(s) _____ Grade(s) _____

Signature of Parent/Legal Guardian/Custodian of Child(ren) Date

This form must be returned to your child's school no later than September 15. Additional forms are available at your child's school.